



# Safeguarding Concerns Reporting Form

Date of initial report:		Time of initial report:	
Passed/ Reported to:			

Name of student concerned: .....

Student Email: ..... Date of birth: .....

Other Email: ..... Number(s): .....

Address: .....

..... Postcode: .....

Details of incident/concern with dates if possible (distinguish fact from opinion):

Name(s) of people involved/present:

Any action taken so far:

Who has been told, why and when:

Name of reporting person: ..... Role: .....

Email(s): ..... Telephone Number(s): .....

Signed: ..... Date: .....